

Hyrum Library Interlibrary Loan Statement

Interlibrary loan service is offered to all patrons of the Hyrum Library holding a current library card.

A loan or copy may be requested from another library in accordance with the lending policy of that library.

The patron can borrow no more than 5 items at one time. The patron will be encouraged to make full use of the borrowed materials during the loan period to avoid requesting the same publication within 6 months.

The safety of borrowed materials is the responsibility of the Hyrum Library from the time it is received at the library until it is returned to the lending library. Any damage done to the materials while checked out to the patron is the direct responsibility of that patron. The replacement cost of the material will be required.

A \$2.00 minimum return postage free will be charged for each interlibrary loan item made. This fee will be subject to change as postage rates increase or decrease.

The final authority for the determination of policy to guide the selection and acquisition of library materials is under the Library Board's direction. The Library Director and staff have full responsibility for the selection of materials.