

## Board room and Café rental statement

The use of the public meeting room in the Hyrum Library is one of the services provided to the citizens of Cache Valley; The Hyrum Library Board adopts this policy guaranteeing fair use by all as follows:

Subject to prior reservation, the Board Room and Café shall be available without charge for public meetings of educational, cultural and civic groups.

Political organizations, unions, commercial, or religious groups may use rooms to conduct public meetings subject to a rental fee. \$5.00 per hour shall be charged for the Board Room and Café.

Regular, repetitive use by entities that are substituting this site for commercial areas in the community shall be discouraged.

Permission to use these rooms shall be denied any group whose purposes or actions are illegal or whose conduct interferes with the activities of the Library.

Use of these rooms does not constitute endorsement by the city of points of view or subject matter presented by room users. No advertisement or announcement implying such endorsement shall be permitted.

The city is not responsible for loss or damage to materials belonging to individuals or groups using the meeting rooms.

A \$25.00 deposit shall be charged to individuals or groups using the Café. Such deposit shall be refunded upon return of the room key.

\$25.00 shall be charged from rooms left untidy.

The cost for repairs or damage to the room or furnishing shall be levied against the room user.

Scheduled meetings shall coincide with the Library's public service hours except by prior permission of the Library Director.